Bring Your Own Device Acceptable Usage Agreement
Years 4-12

The following rules must be agreed to when using the Department of Education online services and BYOD program:

- I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others, nor will I post photos, videos etc without the person's permission.
- I will not give anyone my password.
- I will not let others use my online services account unless it is with the teacher's permission.
- I will not access other people's online services accounts.
- I understand that I am responsible for all activity in my online services account.
- I will tell my teacher if I think someone has interfered with or is using my online services account.
- I understand that the school and the Department of Education may monitor any information sent or received and can trace activity to the online services accounts of specific users.
- If I find any information that is inappropriate or makes me feel uncomfortable, I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, disturbing or intimidating or that encourages dangerous or illegal activity.
- I will not attempt to access inappropriate material online or try to access Internet sites that have been blocked by the school or the Department of Education.
- I will not use or distribute material from another source unless authorised to do so by the copyright owner.
- I will make sure that any email that I send or any work that I wish to have published is polite, carefully written and well presented.
- I will follow the instructions of teachers and only use online services for purposes which support my learning and educational research.
- I will be courteous and use appropriate language in all Internet communications.
- I will not use the Department's online services for personal gain or illegal activity, to bully, offend or intimidate others or send inappropriate materials including software that may damage computers, data or networks.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.

"Bring Your Own Device" (BYOD) Program rules:

- I will bring my device fully charged. It cannot be charged at school.
- I will not use a device belonging to another student.
- I will display my BYOD registration sticker at all times.
- I understand that the care and maintenance of my device is my responsibility.
- I understand that Merredin College staff are not responsible for providing IT support for my device.
- I understand that teachers are not obligated to provide opportunities for me to use my own device in every class. Some teachers may choose not to use BYOD devices in their classes at all.
- I will provide my device MAC address and device name to Merredin College.
- I will advise Merredin College of any change to my device ie: new Laptop or device so the new MAC address and device name can be recorded.

I understand that:

- I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account.
- The misuse of online services may result in the withdrawal of access to online services and/or the BYOD Program.
- The use of someone else's device may result in the withdrawal of access to the BYOD Program.
- I may be held legally liable for offences committed using online services.

Student

I agree to the Merredin College "Bring Your Own Device" (BYOD) Acceptable Usage Agreement for school students.

I understand any breach of the Department of Education online services / BYOD Program agreement and rules may result in disciplinary action, as determined by the Principal.

Name of Student: _____   Year group: 7 8 9 10 11 12

I agree to the Department of Education online services and BYOD agreement and   ◯ YES

Student signature: _____   Date: _____

The Department of Education's online services currently provide:

- individual email accounts for all students and staff;
- access to the internet, with all reasonable care taken by schools to monitor and control students' access to web sites while at school.
- access to the online teaching and learning services such as web-conferencing, digital resources and online learning activities;
- access to online file storage and sharing services; and
- access to Portal services from home if the home computer is connected to the Internet.

These services under the BYOD Program will be accessed from your child's own device through the school Wi-fi.

Parent / Guardian

Do you give permission for your child to have an online services account?   ◯ YES   ◯ NO

Do you give permission for your child to participate in the BYOD Program   ◯ YES   ◯ NO

I agree to and understand the responsibilities my child has in using the online services provided at school for educational purposes in accordance with the acceptable usage agreement for school students. I also understand that if my child breaks any of the rules in the agreement, that the Principal may take disciplinary action as provided in policies of the school or the Department of Education.

I understand that under the BYOD program, Merredin College is not responsible for the maintenance or security of the device that my child brings to school.

Device Name: _____   Device Address: _____

Name of parent or responsible person: _____

Signature of parent or responsible person: _____   Date: _____

Note: while every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online

content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter Internet content accessed by your child from home or from other locations away from school. The Department recommends the use of appropriate Internet filtering software.

LOCATING DEVICE NUMBER

To locate device name and address click the arrow
on the bottom left side of your toolbar and hover the mouse over the icon