



# SCHOOL BOARD MINUTES

## General Meeting

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| Time      | 5:40  |
| Date      | 7 November  |
| Location  | Merredin College Board Room   |
| Chair     | Julie Flockart  |
| Apologies | Jamie Lee Walker  |
| Attendees | Caitlin Crees (Staff Rep), Amanda Rajagopalan (Parent Rep), John McKane (Parent Rep), Tom James (Staff Rep, Vice President), Janelle Lane (Manager Corporate Services), Jenny Doncon (Parent Rep, Secretary), Lisa Fischer (Community Rep), Alby Huts (Principal), Julie Flockart (Community Rep, President), Phil Van Der Merwe (Parent Rep), Kristy Van Der Merwe (P&C, left at 8:05) |

| Time | Item and summary of discussion  | Actions |
|------|---|---------|
| 5:40 | <p><b>Welcome</b><br/>           Apologies: Jamie Lee Walker, Romolo Patroni<br/>           Confirmation of Agenda<br/>           Disclosure of interests – nil</p>   |         |
|      | <p><b>Minutes of previous meeting</b><br/> <b>Motion:</b> That the Minutes of the previous meeting on 19 September be accepted.<br/> <b>Moved:</b> Lisa Fischer, <b>Seconded:</b> Caitlin Crees, <b>Carried</b><br/> <b>Matters arising from Minutes</b><br/>           Les Last Scholarship, 4 applications will be assessed next year.<br/>           Webex installed in primary and secondary staffroom, wonderful tool, with great potential to link up with anywhere in the world.</p> |         |
| 5:43 | <p><b>Principals report.</b><br/>           Congratulations on the year 12 awards.<br/>           State Government ruling on mobile phones requires a few tweaks to our current phone policy.<br/>           See attached.</p>  |         |
|      | <p><b>NAPLAN and OLNA</b><br/>           Alby presented a report on the NAPLAN and OLNA results for 2019</p>  |         |
|      | <p><b>Business Plan</b><br/>           Alby presented the business plan for 2020-2022<br/>           Will present an updated at the next meeting</p>  |         |
| 6:30 | <p><b>Asbestos</b><br/>           The workers took away 250 cubic litres of soils over the holidays. We still haven't got the all clear. Partnership between UWA and Health Department. Health Department employee will come up and do some testing at end of November.<br/>           Eaves were removed from the north side of the school, some windows were damaged. These will need to be replaced.</p>   |         |



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| 6:35 | <p><b>Science room</b></p> <p>Tender has gone out closes soon, a number of organisations have been to look and the classrooms and give reports.</p>  |  |
| 6:36 | <p><b>Finance report</b></p> <p>Janelle presented the finance reports as submitted before the meeting. Finances are at expected for this time of the year. All learning area budgets are closed off for this year.</p>   |  |
| 6:43 | <p><b>Fees and Charges</b></p> <p>Janelle presented as attached.</p> <p><b>Motion:</b> that the 2020 contributions and charges personal use items and extra options be endorsed</p> <p><b>Moved:</b> John McKane, <b>Seconded:</b> Amanda Rajagopalan, <b>Carried</b></p>  |  |
| 7:15 | <p><b>Infrastructure and Maintenance</b></p> <p>The government has recently announced that there is money available for infrastructure and maintenance at the School. One is high priority maintenance to be provided by BMW, areas at our school are D&amp;T \$500000, toilets, \$450000 and also painting eaves etc. \$46800 priority A maintenance to be spent at school's discretion. We can either go through BMW or we can deal with contractors direct. Lino in canteen, sick bays, some walls to be painted, also some electrical work will be done. Others to be decided. Would like to get the doors replaced at student services. All of this needs to be done by February.</p> |  |
| 7:20 | <p><b>Consent to Go</b></p> <p>We have just ordered a new system, websis has been shelved indefinitely. Consent to go is a platform that provides web based excursion permissions and student records. All excursion forms that are usually sent home can be updated online, this will mean less repetition of the same document. \$2500 implementation fee, \$1500 continuation fee. This will hopefully reduce the workload involved in compliance.</p>  |  |
| 7:27 | <p><b>P&amp;C report</b></p> <p>Phil presented P&amp;C report.</p> <p>School canteen is not currently in good financial position, with upcoming bills it will go into the red. P&amp;C can cover costs.</p> <p>P&amp;C planning Merredin College fete for late 2020</p> <p>Review of uniform shop price list has taken place. 20% mark up on all items was passed, this means some will cost more others will cost less.</p> <p>Constitution was approved.</p> <p>Kristy is treasurer and uniform shop coordinator, Can't have an employee who is also an office bearer. Planning to have uniform shop coordinator job a contractor which should make it possible.</p>                     |  |
| 7:37 | <p><b>Uniform</b></p> <p><b>Proposed Motion:</b> "That the current unisex quick dry 'Sport Shorts' be removed from the Merredin Uniform Items of Clothing List and be replaced with a Boys Microfiber Navy Shorts, a Girls 2 in 1 Microfiber Navy Shorts and a Girls Microfiber Navy Skorts; each with the school logo (name, boomerang and wheat only) embroidered on the front, bottom-left side of garment."</p>  | <p>Motion to be circulated by Alby</p> |





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|      | <p>Amend to state “Merredin College” on the front left of the garment. Approve in principle, but take garments to the students and staff to approve. If students and staff approve, then the Board will approve. Reword the motion. We will need to update the dress code policy, also need to update all of the contributions and charges things. Remove gender requirements.</p> <p><b>Motion:</b> That the school board in principle agrees to add microfibre navy shorts and two in one microfibre navy short and a microfibre navy skirt to the uniform item of clothing list and the Merredin college dress code policy, each item will include the words Merredin College embroidered on the front bottom left side, in gold as per the Merredin college brand.</p> <p><b>Moved:</b> Tom James, <b>Seconded:</b> Caitlin Crees, <b>Carried</b></p> |  |
| 8:05 | <p><b>Year 12 Leavers Jacket</b></p> <p>The Upper School Student Council seeks the College Board’s approval of the design for the 2020 student leaver’s jumper to be made available for purchase in 2020 as part of the uniform for Year 12 students.</p> <p>Extra notes:<br/>The cost of the jersey is \$89 per student (which is already covered in the extra cost options).<br/>On approval, eligible students will receive a letter stating the cost ready for the fitting and ordering process at the start of Term 1 2020. All orders will need to be finalised by the end of Week 2 Term 1 for a Term 2 arrival.<br/>Students will choose their nicknames for the jersey but all nicknames will need to be approved by the Year Coordinator and the Principal.</p> <p><b>Moved:</b> Tom James, <b>Seconded:</b> John McKane, <b>Carried</b></p>    |  |
| 8:09 | <p><b>Close</b></p> <p>Next meeting 5.12.19</p>   |  |

