



# Welcome back to Merredin College 2020

*We hope everyone had an enjoyable break. The staff at Merredin College have been busy preparing and are super excited for the year ahead.*

Please see below some important information as we commence the new school year:

## School commences this Monday 3 February!!!

### **CONSENT2GO**

This year will see the introduction of the 'Consent2Go' app which communicates with parents/carers regarding excursions and student information. It is important that we have correct contact information for students. Please contact administration as soon as possible if your details need to be updated.

### **UNIFORM SHOP**

The P&C Uniform Shop is also open Monday 3 February. It will continue to open every Tuesday (9am-12noon) and Thursday (11am-2pm).

### **KINDY**

A reminder to Kindy parents that there is three days in Week 1 - Monday, Wednesday and Thursday.

### **NEW PROCEDURE - SIGNING OUT SECONDARY STUDENTS**

Parents/carers are now to report to the Front Office when collecting students - not Student Services.

Following is the preferred procedure when signing your child out. This allows your child to be excused from class when required and reduces the interruption to student learning with use of the PA during class time.

- Parent to send a note with student so they can show their classroom teacher the time they are required to leave the class to go to Student Services to sign out.
- Email / MSGU or Note can be forwarded to Student Services at the start of day and the student and class teacher will be advised.
- Student to go to Student Services to sign out and collect a 'Leave Pass'.
- The student will meet parent at the Front Office.

Should it occur that you need to collect your child unexpectedly throughout the day, please also report to the Front Office and the School Officers will collect your child from class.

Students are still required sign back in at Student Services and collect a 'Late Note' to go back to class. If a student arrives back at school during Recess or lunch, they MUST still sign back in at Student Services.