



MERREDIN COLLEGE P&C ASSOCIATION INC. MINUTES

General meeting held on Monday, 18th June, 2018 at 3.20pm in the Primary Staffroom
Opened by President, Mr Kim Lane

1. Welcome & Apologies

Present: Bev Stanes, Kim Lane, Rochelle Willis, Darren Gardiner, Janelle Millar, Justine Lowe, Natasha Hardy, Lynne Herbert, Phil VanDerMerwe, Deirdre Fardell, Kathy Beilken, Bev Stanes, Ashleigh Buchanan, Demmielle Bell-Hastie
Apologies: Kristy VanDerMerwe, Shelley Ghirardi, Tash Caplan, Barbara Smith, Hayley Billing, Jenny Doncon

2. Confirmation of minutes of previous meeting

Motion: *That the minutes of the previous meeting be received and accepted as a true and accurate record.*

Moved: Rochelle Willis
Seconded: Janelle Millar

3. Business arising from previous minutes

Yr 7/8 social has been postponed until period 4 and 5 on the last day of school this term.

4. Correspondence

4.1 In
4.2 Out

Motion: *That correspondence in and out be received as presented and endorsed*

Moved: Rochelle Willis
Seconded: Phil VanDerMerwe

5. Treasurer's Report

Net position \$18,736.28 as at 31st May, 2018. Total current cash position is \$41,032.69
Canteen \$4704.03 Job-sharing role is going well. Uniform Shop \$7074.79 net profit/loss

Motion: *That the Treasurer's report be adopted*

Moved: Janelle Millar
Seconded: Natasha Hardy

6. Other Reports

6.1 Principal
P&C catering efforts for EWEN day were much appreciated and we raised approximately \$3500. NAPLAN online workshop was also catered for by the P&C. \$288,500 funding for the school has been granted. Looking at areas to upgrade – Science area is a priority, starting with at least one room. Would like to provide the D&T area with upgraded equipment. Also would go towards virtual classroom – part of the digital technology/IT program. Teachers are currently very busy writing Semester 1 reports. Country Week starts next week, 25th June. We wish them all the best. Our new school psychologist has started and is in the process of being registered.
6.2 Canteen & Uniform (as per treasurer report)
6.3 School Board – no representative present. Jenny Doncon is now the new representative

Motion: *That each report be adopted as presented*

Moved: Phil VanDerMerwe
Seconded: Darren Gardiner

7. **General Business**

7.1 **Canteen Manager**

Agreement as per Executive Meeting 29.1.18 to be reviewed

"Motion 2.

Nita Dalton & Natalie Hargreaves will be paid for an additional hour per day at the Level 3.2 managerial rate and that their contracts be amended accordingly, to be reviewed after 6 months or before if necessary."

The shared role is running well.

Motion: That the shared managerial role for the canteen continue and be endorsed. This will be reviewed again at the 2019 AGM.

*Moved: Janelle Millar
Seconded: Bev Stanes*

7.2 **Auditor Requirements (Janelle)**

See attached

Thelma Motzel has been our auditor for several years however we need an auditor who is part of an accounting body or is a registered company auditor under the Associations Incorporation Act 2015. WACSSO opposing this move due to the cost which could be between \$2000 and \$3000. Kim will make enquiries to Byfields and Bird Cameron. P&C to write letter to WACSSO to support WACSSO after quotes have been obtained.

7.3 **Funding Request – Volleyball Specialist Team transport**

David Pirovich (Volleyball Specialist Co-ordinator) would like to apply for \$600 maximum assistance. The purpose for the funds is to pay for the transport costs for our Volleyball scratch match in Perth on Sunday 5th August. The students going are the Year 11 and 12 boys and girls Volleyball teams. Activities to be conducted: A full day of scratch matches against Aquinas and Rossmoyne SHS. Cost: \$600 "I will charge each student up to \$20, however, I didn't want to slug each student with up to \$50 for transport fees." And so with that if the P&C could contribute some money that would be appreciated.

Motion: That we grant the Volleyball Specialist team the full \$600 to assist travel costs for the scratch match on Sunday, 5th August.

*Moved: Natasha Hardy
Seconded: Rochelle Willis*

7.4 **Fundraising**

7.4.1 Progress on School Fete/Festival

There has been some indication of interest from the primary area of the school. Presentations from acrobatics and dance classes will be happening. Refocus of idea to a Christmas fete rather than incorporating it into the Open Day – Ashleigh Buchanan has offered to coordinate this event. This will need to be coordinated by parents.

7.4.2 Brick pavers update – the deadline has been extended. Require further orders before we can move forward. Construction students will lay these ready for open day.

7.5 **Input Tax Fundraising – Brick Pavers**

Motion: That the Merredin College P&C endorse the Brick Paver fundraising as an input taxed fundraising event. This is in line with the Australian Taxation Office GST guidelines

*Moved: Janelle Millar
Seconded: Deirdre Fardell*

8. **Other Business**

8.1 Break ins at Merredin College Canteen are not worth claiming –

Motion: \$120 worth of stock be written off

8.2 Junior Primary Playground upgrade Plans – tabled

9. **Date of next meeting:**

Monday, 6th August, 2018 at 6.00pm in the Wahlsten Library

10. **Closure: 4.25pm**