



SCHOOL BOARD MINUTES

General Meeting

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| Time | 5:33 |
| Date | Thursday February 15 |
| Location | Upper Staff Room |
| Chair | Julie Flockart |
| Apologies | Nil, no absentees |
| Attendees | Julie Flockart (Chairperson/Community rep), Bev Stanes (Principal), Tom James (Deputy Chairperson/Staff rep), Caitlin Crees (Staff Rep, left at 7:15), Jenny Doncon (Secretary/Parent rep), Lisa Fischer (Community rep), Mick Hayden (Community rep), Diane Dixon (Parent rep, left at 7:30), John McKane (Parent rep), Christie White (Parent rep, left at 7:25), Jamie Lee Walker (Parent rep) Charlie Brown (Senior Project Officer – Environmental Health, Asset Planning Services, Dept of Education), Barbara Smith (Deputy Principal), Lyn Herbert (Deputy Principal), Mattt Baltavich (Staff member). |

| Time | Item and summary of discussion | Actions |
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| 5:33 | <p>Update on Asbestos issue</p> <p>Charlie Brown reported on the asbestos contamination in the school grounds. Greencap (external environmental consultant) did a preliminary site investigation, a copy of the report will be held on site at the school. Confirmed the presence of asbestos in soils, with evidence of higher levels in a number of areas. More investigation will take place. A short term site management plan was initiated to restrict access to certain areas. Bus lane has been blocked off due to asbestos. Limited site investigation has been undertaken. Asbestos found was bonded (so safe). Air monitoring demonstrated to airborne fibres. The surface of the investigation area was successfully remediated. There is asbestos in the soil in the bushed area behind the farm area. No asbestos near the farm buildings.</p> <p>Options:</p> <ul style="list-style-type: none"> ◆ fence off the area below the stock yard, ◆ Dig a large pit on site, and bury contaminated soils ◆ Cap the area with clean fill to a depth of 300mm ◆ Flatten out existing stock piles and mounds and surface pick. <p>Health department says asbestos is safest in the ground. Charlie recommends surface pick then allow bush to come back, with regular surface pick to ensure safety. If reported site will be labelled contaminated with restricted use, no digging allowed without supervision. Will need to implement management plans to ensure continued safety.</p> <p>This impacts plans for the farm, as digging is not safe. Also impacts on the proposed nature play area. There may be some contaminant under the primary school, however this is covered by clean fill. This is</p> | <p>Board members to drop in office and read report so we can vote next meeting</p> |





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| | <p>because one pile of contaminated soil in the back of the school is soil that was moved while building the primary school. Education department can fund the remediation at the back of the school where the contaminants are. This will be in line with the requirements of the Department of Environmental Regulation. Encapsulation is the preferred option. Containing the material on site is our main choice. Mounds need to be flattened out, digging also needs to be discouraged. The nature playground area is a choice of the school as so costs will need to be bourn by school. Garden beds are fine because they are raised and filled with green fill, the asbestos is under the ground, in the main school area and on the surface in the back area. Raised garden beds meet the guidelines. Utilities can only be installed when no one is on site, because they need to dig.</p> <p>Proposal to dig a hole and bury any surface asbestos, put some clean fill on rest of the area. Remediation needs to be done outside of school hours for safety of staff and students.</p> <p>Communication will be sent out to parents informing them of the situation and the possible solutions.</p> <p>BMW will be responsible for ensuring safety of school. The specific response will depend on the remediation option we choose. School to notify BMW if any suspected asbestos sighted.</p> <p>School was built in 1956, prior to that it was gazetted government land, so no control over the land, anyone could be responsible for dropping.</p> | |
| 6:15 | <p>Welcome and Intro</p> <p>The Meeting was opened by Julie Flockart at 6.15 See list of attendees and apologies above. Disclosure of interests – none The Board confirmed the agenda with no additions. Julie Flockart presented the Board minutes of 30th November 2017 meeting for approval. The Board endorsed the minutes of the previous meeting as complete and accurate. Moved: Lisa Fisher, Seconded Tom James</p> | |
| 6:17 | <p>Business arising</p> <p>Julie and Bev met with Mia Davies MLA Dec 6 2017 to discuss the current funding model and asbestos issue. An email was sent to Mia Davies MLA; Alison Ramm Regional Executive Director Wheatbelt; Melissa Price MP, Federal Member for Durack; Darren West MLC regarding the current funding model anomalies.</p> | Julie to write to Sue Ellery, Minister of Education, regarding current funding model anomalies. |
| 6:23 | <p>Positive Behaviour Support</p> <p>Julie launched the PBS at the opening assembly. Matt Baltovich presented the PBS update. The concept was raised by Bev, staff voted overwhelmingly to join, a committee was then formed and program implemented. Admin support is important, as is community involvement. We aren't ready to branch out into the community, but should soon be ready. Hopefully put posters up around town to inform community of what this means.</p> | |





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| | <p>Working smarter matrix looks at the committees at the school, trying to decide which fit in well with the PBS. Self assessment came next. Students were asked what sort of rewards they received and also what were the school rules. They answered with negative rules, so the plan is to change the rules to positive enabling the students to learn they way they should behave. A number of surveys were conducted, what issues would need to be addressed, staff felt respect was an important aspect. From these we developed our positive behaviour acronyms – GROW (respect, caring, responsible, strive to achieve). Now it is all about branding and promotion.</p> <p>No longer just a committee, it is now a whole college endeavour, and hopefully later on a community endeavour.</p> <p>Behaviour matrix is a guide to students and staff, it needs to show students what respect etc looks like. This is still a work in progress.</p> <p>Mr Baltovich stated that the committee has done quite a lot of work in our first 12 months. Expect it to take 3 years to make sustainable change. The impact will be gradual.</p> | |
| 6:43 | <p>2018 School Board Dates</p> <p>Term 1 15th February and 15th March</p> <p>Term 2 17th May and 14th June</p> <p>Term 3 2nd August and 6th September</p> <p>Term 4 25th October and 22nd November</p> <p>Endorsed school board dates Moved: Caitlin Crees, Seconded: Lisa Fisher</p> | |
| 6:45 | <p>Board member expiry dates</p> <p>Dianne Dixon, Jenny Doncon, Julie Flockart and Mick Hayden’s terms expire in May, we will be calling for nominations after our next meeting</p> <p>Endorse that nominations be called after March meeting</p> | |
| 6:47 | <p>SRE 2018</p> <p>In 2017 we discussed religious education, we surveyed the community. Parents were invited to Board meeting, website of Department was sent out to parents, giving them a chance to express their opinions on SRE.</p> <p>Recommendation That the Merredin College Board endorses the instruction of CRE in Primary classes for 2018</p> <p>Moved: John McKane, Seconded: Jamie Lee Walker</p> <p>Opinions of Board members were canvassed. For: 5 Against: 4 Endorsed</p> | |
| 7:01 | <p>Year 12 2017 results</p> <p>Bev presented results. Most students met predicted ATARs there were some that went down, some went up, movement of -1. Students who put in the extra effort at the end got an increased ATAR.</p> | |
| 7:18 | <p>Business Plan Update</p> | |





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| | <p>Moved John McKane Seconded Christie White</p> <p>Page 2 – We have added our new values</p> <p>Page 5 – Change to target to number of students above national minimum in Writing. Reason – we cannot measure progress for Year 3s which was the previous target.</p> <p>Page 8 - Change to target to number of students at or above national minimum in Writing. Reason – we cannot measure progress for Year 3s which was the previous target.</p> <p>Page 12 – Change target from 90% to 80% of Year 12s to achieve a WACE. This is because the WACE (Graduation) requirements are harder and it is more difficult for students to graduate. This target is still aspirational but more achievable.</p> <p>The rest of the plan is the same as previously presented.</p> | |
| 7:19 | <p>2018 LOTE update</p> <p>Lyn presented on the College’s plan to introduce Nyoongar as our language of choice in primary. Will be introduced to the year 3 and 3/4 classes this year. Students will be doing a 1 hour lesson on Monday and Tuesday depending on which class they are in. This is a predesigned curriculum. Teacher will have access to assistance to run the class. Teachers will provide behaviour management and Jenno Hayden will teach the class.</p> | |
| 7:24 | <p>Financial Report</p> <p>IPS funding support no longer available.</p> <p>Targeted Initiatives</p> <p>Bev reported on the Targeted Initiatives from the School Funding Agreement</p> <p>Primary voluntary contributions</p> <p>Contributions have improved since 2013</p> | |
| 7:40 | <p>2018/19 Targeted Initiative</p> <p>Lynne Herbert presented on the TDS (Teacher Development Schools) We are expected to develop professional learning opportunities to meet the needs of other schools and teachers. Some of this is face to face, other is online.</p> <p>Vote of thanks to Lynne for her effort in this initiative.</p> | |
| 7:56 | <p>P&C</p> <p>Jamie Lee Walker Reported back from the P&C meeting. 12 members attended, a few new participants, who were eager to help our school. P&C is seeking parent representatives from each year group, which will hopefully increase attendance and support. P&C will now have a fundraising coordinator. P&C will be running a school fete in October.</p> | |
| 8:02 | <p>Round Table Discussion</p> | |
| 8:03 | <p>Close</p> <p>Thankyou Lynne and Barb for coming along to our Board Meeting.</p> <p>Next meeting: Thursday 15 March 2018</p> | <p>Please read the asbestos report.</p> |

