



## MERREDIN COLLEGE P&C ASSOCIATION INC. MINUTES

General meeting held on Monday, 21<sup>st</sup> May, 2018 at 6.04pm in the Wahlsten Library

### 1. Welcome & Apologies

Apologies: Rochelle Willis, Barbara Smith (Primary Deputy Principal), Deirdre Fardell, Jamie Lee Walker, Natasha Hardy, Shelley Ghirardi

Present: Bev Stanes, Darren Gardner, Janelle Millar, Kim Lane, Phil van der Merwe, Kristy van der Merwe, Jenny Doncon, Lynne Herbert, Sarah Johns, Hayley Billing

### 2. Confirmation of minutes of previous meeting

Motion: *That the minutes of the previous meeting be received and accepted as a true and accurate record.*

Moved: Kim Lane  
Seconded: Darren Gardner  
Carried

### 3. Business arising from previous minutes

Nil

### 4. Correspondence

4.1 In

4.2 Out

Motion: *That correspondence in and out be received and endorsed*

Moved: Kim Lane,  
Seconded: Phil Van der Merwe  
Carried

### 5. Treasurer's Report

Current position at 30 April \$15,623. Net loss \$5,390 Uniform shop \$13,397 Canteen going well with new staff member. Income and expenses are comparable with last year. \$1,337 operating profit. Insurance money from fridge/freezer catastrophe not yet received. Uniform shop has been extremely busy with the new shirts.

Motion: *That the Treasurer's report be adopted*

Moved: Janelle Millar  
Seconded: Lynne Herbert  
Carried

### 6. Other Reports

6.1 Principal – as presented by Bev Stanes and Lynne Herbert

6.2 Canteen & Uniform (as per treasurer report)

6.3 School Board

Motion: *That each report be adopted as presented*

Moved: Kim Lane  
Seconded: Hayley Billing  
Carried

### 7. General Business

#### 7.1 Fundraising

##### 7.1.1 Year 7/8 Disco – Friday, 15<sup>th</sup> June, 2018

Catering – Sarah Johns

Something fun for the 7 & 8 as 9s get Canberra and seniors get the ball. This is a reward activity and only students on good standing can come. Would like the P&C to run the catering? Disco runs from 6:30pm to 8:30pm. We would like some snacks and drinks for the kids to purchase. Early childhood area would like to run it to fundraise for nature play area

Motion: *that the P&C agree to cater for the disco on 15<sup>th</sup> of June to be coordinated by the year 2 class, proceeds to go to the nature playground.*

Moved: Sarah Johns  
Seconded: Janelle Millar  
Carried

7.1.2 **Catering for EWEN PL Day – Friday 1<sup>st</sup> June, 2018 (Hayley Billing)**  
Only 10 volunteers so far, we still need more donations, so we need to send another request.  
Canteen staff are working that day, so they may be available to help.

7.1.3 **CRC Fundraising Offer** (see attached letter)  
Do we wish to accept this offer? It would require volunteers at each market day.  
No we will not accept this offer. Rochelle to write a letter “thanks, but no thanks”

7.1.4 **P&C Input Tax fundraising** (Janelle Millar)  
Fundraising activities need to have a motion on our books saying that they are fundraising and will then have no input tax. If everything is donated then the P&C won't pay any tax on inputs.  
*Motion: That the Merredin College P&C endorse the EWEN catering, NAPLAN catering And Year 7/8 Disco as input taxed fundraising events. This is in line with the Australian Taxation Office GST guidelines.*

Moved: Janelle Millar  
Seconded: Phil van der Merwe  
Carried

7.2 **Canteen Association Conference**  
Our 3 canteen employees wish to attend the Canteen Association Conference in the July holidays. Cost of registration is \$80pp and it would be beneficial for them to attend.  
*Motion: That the P&C cover the registration cost of 3 attendees (\$240) together with wages for the day and that the attendees cover their own travel and accommodation costs.*  
Moved: Lynne Herbert  
Seconded: Bev Stanes  
Carried

7.3 **Nomination of Public Officer (Janelle Millar)**  
New protocols to pay staff superannuation. We need to nominate a new public officer who can get an Auskey  
*Motion: that Janelle Millar be nominated as the public officer for the Merredin College P&C*  
Moved: Lynne Herbert  
Seconded: Bev Stanes  
Carried

7.4 **Progress on School Fete/Festival**  
Carry to next meeting

7.5 **Brick pavers update (Janelle)**  
23 orders so far. No minimum number, but it would be good to have 1000 to pave the area.  
Order forms went home with primary students, also on Facebook, and emailed to all current students.

8. **Other Business**  
Special thanks to Jenny Doncon for recording the minutes tonight on behalf of Rochelle ☺

9. **Date of next meeting:**  
Monday, 18<sup>th</sup> June, 2018 at 3.15pm in the Primary Staffroom

10. **Closure 7:00pm**