



MERREDIN COLLEGE P&C ASSOCIATION INC. MINUTES

General meeting held on Monday, 12th February, 2018 after the AGM in the Wahlsten Library

1. **Welcome by Chairperson at 6.42pm**

Kim Lane, Janelle Millar, Rochelle Willis, Darren Gardiner, Barbara Smith, Hayley Billing, Bev Stanes, Lauren Franklin, Melissa Ivanetz, Hayleigh Boardman, Demmielle Bell-Hastie, Jamie-lee Walker, Jenny Doncon

Apologies

Natasha Hardy, Tanya Gibson, Julie Flockart, Melissa Puglia, Kerri Shelton, Shelley Ghirardi, Kat White

2. **Confirmation of minutes of previous meeting**

Motion: That the minutes be endorsed

*Moved: Rochelle Willis
Seconded: Kim Lane*

3. **Business arising from previous minutes**

3.1 Rochelle to follow up with Tom James re Colour Run organisation

4. **Correspondence**

4.1 In

4.2 Out

Motion: That correspondence in and out be endorsed.

*Moved: Rochelle Willis
Seconded: Kim Lane*

5. **Treasurer's Report (included in AGM minutes)**

Di Giles did a fantastic job of operating the uniform shop. Shirt orders on backorder due to popularity nationwide. More due in April. Situation is out of our hands but there are other alternatives with the uniform. Orders will be filled as soon as possible. The 'dual-managing' of the canteen is going well. Successful applicant for casual position yet to be decided.

Motion: That the Treasurer's Report be adopted

*Moved: Janelle Millar
Seconded: Jamie-lee Walker*

6. **Other Reports**

6.1 Principal – see attached

In brief, we especially welcome our new Primary Deputy, Barbara Smith and our new teachers both in Primary and Secondary. Current enrolment of 630 (263 Primary, 367 Secondary). PBS Initiative has been launched via a music video. Student Councillors have been elected and will attend leadership events. Swimming lessons in primary are underway. We have received a \$10,000 grant from CBA that will be used in the primary school grounds. ATAR: we performed as expected with 2 students gaining over 80 therefore giving them direct entry to UWA. 7-12 Interim Report night on 27th February. ATAR information night on 13th February. Universities will be visiting on 15th March. ATAR tutoring starting before school for selected ATAR courses. Yr 10 and 11, 2017 awards were presented on day one of term 1. Swimming carnivals, tennis and country week events are being organized as well as a specialized volleyball program. We encourage secondary parents to link into the DOE 'Connect' program where you can view results and stay in touch with teachers. School photos will be taken on 12-14 March.

6.2 School Board

Next meeting is Thursday, 15th February. Public are welcome to attend in an observatory manner. Any questions need to be directed to the Chair, Mrs Julie Flockart. Agendas are always available on the school website. CRE is being discussed at the next meeting. Surveys have been sent and results analyzed. 4 board positions becoming available in March (2 community/2 parent)

Motion: That each of the above reports be adopted

*Moved: Kim Lane
Seconded: Barbara Smith*

7. **General Business**

7.1 **WACCSO Parent Survey** (Tanya Gibson)

Carried forward to next meeting

7.2 **Parent Year Representation**

We would like to have a parent representative from each year group to open up communication lines and help with fundraising. They would be the link between school and the P&C. It would be beneficial to personally approach possible candidates as they don't always freely come forward. It was suggested that we send letters home with primary students (and via newsletter) and if not successful, approach face-to-face. Two representatives per group would be preferable. Primary (class by class) and year groups for secondary.

Motion: That Jamie-lee draft a letter to be sent to parents requesting volunteers for parent class/year representation to be distributed to students.

*Moved: Rochelle Willis
Seconded: Janelle Millar*

7.3 **Request for Funding – Year 10.1 English Class**

The P&C has received a request for finance to assist in the transportation of his year 10.1 English class to attend a performance at His Majesty's Theatre on 18th March. The event compliments their current study novel.

To be carried forward to next meeting due to needing 7 days notice for financial agenda items. See attached letter from M Baltovich.

7.4 **Fundraising**

7.4.1 EWEN catering: Friday, 1st June. Hayley Billing is willing to coordinate catering on the day.

7.4.2 School Fete: We'd like to see the secondary students involved on the day and in the lead up to the event. Date to be confirmed at our next P&C meeting.

7.4.3 Fundraising Co-ordinator: Melissa Ivanetz has offered to be the 'go-to'/fundraising co-ordinator for Merredin College.

Motion: That Melissa Ivanetz be appointed as fundraising co-ordinator for the MC P&C.

*Moved: Hayley Billing
Seconded: Lauren Franklin*

8. **Other Business**

8.1 **Canteen Position**

An Executive meeting was held on 29th January, to discuss the P&C Manager position which became vacant in January.

Motion: That the executive meeting minutes from 29th January be accepted

*Moved: Rochelle Willis
Seconded: Janelle Millar*

Nita Dalton and Natalie Hargreaves are sharing the managerial position for the canteen. Applications for casual position closed on Friday, 9th February. We received 12 applications and are about to form an interview panel so that interviews can take place. (Barbara, Hayley, Nita, Kim) The panel will meet shortly to view applications, short list and arrange interviews.

Motion: That the panel are the delegated authority to shortlist and interview applicants for the casual canteen position and make the appointment in accordance with the minutes of the executive meeting held on the 29th January.

Moved: Bev Stanes

Seconded: Hayleigh Boardman

We will advertise for volunteers in both canteen and uniform shop.

9. **Date of next meeting:**
Monday, 19th March, 2018 at 3.15pm in the Primary Staffroom
10. **Closure 7.46pm**