



Merredin College P&C Association Inc.
MINUTES

General meeting held on Monday, 4th September, 2017
Opened at 3.17pm by Kim Lane in the Primary Staffroom

1. **Present**

Kim Lane, Darren Gardiner, Rochelle Willis, Janelle Millar, Bev Stanes, Jenny Doncon, Shelley Ghirardi, Kerri Shelton, Di Giles, Deirdre Fardell, Julie Flockart (School Board Chair), Natasha Hardy, Leah Boehme

Apologies

Lynne Herbert, Kat White, Hayley Billing, Mel Wahlsten, Donna Whisson, Lauren Franklin, Melissa Puglia, Zane Walker, Nat Hargreaves, Jamie-Lee Walker

2. **Confirmation of minutes of previous meeting**

Motion: That the minutes of the General Meeting of the Merredin College P&C Association Inc held on Monday, 7th August, 2017 be taken as read and confirmed as a true and accurate record.

Moved: Rochelle Willis

Seconded: Jenny Doncon

3. **Business arising from previous minutes**

3.1 Independent Review into Regional, Rural and Remote Education

Survey was sent out to parents and staff. Information is available from Janelle if wanted. Issues arising were IT, staff housing and the curriculum.

4. **Correspondence**

Motion: That correspondence in and out be received and endorsed respectively as presented.

Moved: Rochelle Willis

Seconded: Janelle Millar

5. **Treasurer's Report**

See attached

General accounts \$20909.22 as at end of August. Most general costs for the year have been attended to. Total cash position including all accounts \$42185. The uniform shop is running at a profit of \$2566. The canteen is running at a profit of \$3846.

Motion: That the Treasurer's Report be adopted as presented by the Treasurer

Moved: Janelle Millar

Seconded: Darren Gardiner

6. **Other Reports**

6.1 Principal (Verbal/Q&A)

PBS: The PBS team (Positive Behaviour System) are meeting fortnightly. Major excursions have taken place this term and we thank and acknowledge the staff involved. Excursions have included the choir's performance at 'One Big Voice, Bibbulmun Trek and the annual Year 9 Canberra Camp. The Canberra presentation evening is being held tomorrow night. Primary athletics has taken place and secondary occurs tomorrow. Open day is this coming Friday in Secondary starting at 12.30pm. Bronwyn McKane has taken on the role of chaplain and is doing a wonderful job. Jenno Hayden has been nominated in the WA Education Awards in the AIEO category and has been 'shortlisted' to the final 4 nominees. We now await the outcome and congratulate Jenno for making it this far in the nomination process. 2018 Classes and teaching needs were briefly mentioned. There is no guarantee that funding for Amity/0-3 program will continue. If it does not continue this may be an opportunity for P&C to raise funds to help it continue even in a reduced form.

6.2 School Board (Verbal/Q&A)

School Board viewed the science block at their last meeting. The Board endeavors to view the different areas of the school in order to get a feel for what may or may not be needed throughout the college. (Thank you to the Board for being proactive in this area!) The Year 6 leaver's shirt was voted on. The Board is looking at adding the Year 6 shirt to the dress policy so that it does not need to be readdressed each year. Merredin College Board wishes to congratulate the teachers and staff on our 2017 NAPLAN results. They are also looking at employing a debt collection agency again to assist in recouping voluntary charges and contributions. The CRE (Christian Religious Education) policy will be reviewed at upcoming meetings. Mobile phone policy is also to be reviewed.

Motion: That each report above be adopted as presented.

Moved: Natasha Hardy
Seconded: Deirdre Fardell

7. **General Business**

7.1 **Fundraising**

Vicki Hancock from Bankwest attended to discuss a fundraising program that Bankwest offer called "Introducer Referrer Program". For each referral that goes through to BankWest (and the enquiry proceeds), 0.44% commission is then paid to the P&C. (\$444 per \$100,000) In the past we had a similar presentation from ANZ and WACSSO advised us not to proceed. We would be wise to contact WACSSO again to ask for their advice.

7.2 **Canteen**

The canteen requires a new food processor and sandwich press.

Motion: That the P&C purchases a commercial style food processor and sandwich press for the Merredin College Canteen up to the value of \$750.

Moved: Janelle Millar
Seconded: Natasha Hardy

7.3 **Debt Collection** (Janelle Millar)

Janelle would like permission to engage the services of Insight Mercantile (the school's debt collection agency) to forward overdue uniform accounts to those with outstanding uniform accounts. We would be charged 10% on recovered funds.

Motion: That we engage the services of Insight Mercantile to act on our behalf and forward overdue uniform notices to account holders whose accounts are outstanding by more than six months.

Moved: Janelle Millar
Seconded: Rochelle Willis

7.4 **NAPLAN 2017**

Presentation of results from NAPLAN 2017 – Yr 3, 5, 7 & 9 from Mrs Bev Stanes. We are thrilled with our 2017 NAPLAN results as we did not receive a "red flag" in any year for any category when compared to 'like schools'! Vastly improved Year 3 results across all areas. Year 5 – we had 3 'above expected' rankings compared to year 3 in 2015. Year 7 – 4 'above expected' rankings compared to Year 5 results in 2015. Year 9 – 2 'above expected' rankings. A huge thank you goes to the staff of Merredin College for their hard work in contributing to these results and an equally big congratulations to Mrs Stanes for your leadership and guidance.

7.5 **School Uniform**

Copies of quotes for various shirts have been distributed. Di Giles (our uniform shop co-ordinator) sourced some samples from one of our current suppliers, LW Reid, who are easy to deal with and have ready-made designs as opposed to Permapleat where shirts would be made to order. Avoiding a teal coloured shirt due to the fact that school rep shirts are already in this colour and are really just a 'sport shirt'. LW Reid shirts are made from a pique knit which is a looser knit than the current pale blue polo. The cotton-back shirt which was presented amongst other designs is a stock-line item. If ordered there would be a 10 working day turnaround.

Made to order sizes (extra small sizes for infant sized shirts and the XXL kind of sizes) can be ordered and received within 3 months – have low demand for these and would not often need ordering. Di presented the costings and possible sell price for these items (see attached). We would be looking at approx \$27 to sell. The ‘cotton-back’ style (standard stock) would be Diana’s recommendation and if ordered soon, would be ready in time for Term 1, 2018. Shelley Ghirardi presented shirts that Kat White sourced. Kat’s email was presented to the meeting (see attached). The Sportspower shirts are used in several sporting groups and deemed not appropriate due to durability and breathability. The cotton-back option would be preferable. LW Reid would probably be the preferred supplier due to our existing credit program with them and ease of delivery to the door. We do acknowledge that it is good to ‘support local’ but that we already do so with our Year 6 shirts, interschool and so on. LW Reid is a large, national supplier who is easy to deal with and could easily sustain our ordering needs. This would be an ongoing order. Do we need to put another survey out for students, staff to vote on a shirt? Suggested that people have had their say and it is now up to us as a P&C to decide. With Open Day approaching we are considering a prospective shirt being modelled by a student/s.

Motion: *That the Woodside panel cotton-back polo shirt as presented in navy/ice blue by LW Reid be submitted to the School Board for approval to be worn as an every day school shirt for K-12 students at Merredin College.*

Moved: Janelle Millar
Seconded: Diana Giles

Motion: *That thank you letters to be sent to Kylie Squires and Anne-Marie Peters for their time in providing quotes for the P&C and also to Diana Giles for her time and work in sourcing the LW Reid quotes and samples and to Kat White for providing her time in sourcing quotes and samples.*

Moved: Shelley Ghirardi
Seconded: Jenny Doncon

8. Other Business

8.1 Year 5 Fundraising (Year 6 Camp - 2018)

The current year 5 group are looking at running a disco to raise funds for their camp next year.

Motion: *That the P&C endorses the fundraising of money for 208 yr 6 camp by means of or a disco. Zane will be the designated co-ordinator.*

Moved: Kerri Shelton
Seconded: Shelley Ghirardi

8.2 Tea-towel Fundraising

Janelle presented a fundraising opportunity where we can use t-towels or aprons (personally designed by students) as a fundraiser. It would be recommended to offer it to primary students as a whole due to cost-effectiveness. \$7 each.

Motion: *That we endorse a tea/towel fundraiser as presented and that this be followed up with Primary Staff to action.*

Moved: Janelle Millar
Seconded: Jenny Doncon

9. Date of next meeting:

Monday, 30th October, 2017 at 6pm in the Wahlsten Library.

10. Closure – 4.59pm