



Merredin College P&C Association Inc.
MINUTES

General meeting to be held on Monday, 20th March, 2017 in the Junior Primary Area (K/PP)
Opened by Kim Lane at 3.20pm

1. **Present**

Bev Stanes, Kim Lane, Darren Gardiner, Rochelle Willis, Janelle Millar, Zane Walker, Mel Wahlsten, Natasha Hardy, Hayley Billing, Suzette Coetzee, Diane Penny, Kat White, Jamie-Lee Walker, Tom James, Natalie Beale, Lauren Franklin, Melissa Puglia, Deidre Fardell, Jenny Doncon

Apologies

Lynne Herbert, Sandy Nicholls, Nat Hargreaves, Liana Foster, Donna Whisson, Tracy Berryman, Karlyn Settineri, Shelley Ghirardi, Kerri Shelton, Julie Flockart

2. **Confirmation of minutes of previous meeting**

Motion: That the minutes of the General Meeting of the Merredin College P&C Association Inc held on Monday, 20th February, 2017 be taken as read and confirmed as a true and accurate record.

Moved: Rochelle Willis
Seconded: Kim Lane

3. **Business arising from previous minutes**

3.1 Thank you from the Secretary

We would sincerely like to thank everyone who has contributed to the P&C over the last year and special thanks to those in outgoing positions (Minutes Secretary, Canteen and Uniform committees) and those who have taken on new roles this year. Your work does not go unnoticed and you are appreciated!

4. **Correspondence**

4.1 In - presented by Secretary

Motion: That correspondence in be received

Moved: Rochelle Willis
Seconded: Kat White

4.2 Out - presented by Secretary

Motion: That correspondence out be endorsed

Moved: Rochelle Willis
Seconded: Kat White

5. **Treasurer's Report**

All accounts reconciled.

Uniform: \$4436.66 stock received this morning (20th March) Any uniform changes must first be approved by school board. Current stock levels \$16,208

Canteen: The canteen has been catering for various events and are working on no wastage. Payment for Junior Winter Carnival has not yet been received. Books being prepared for audit in the approaching holidays.

General Account: \$15962.78

Motion: That the Treasurer's Report be adopted as presented by the Treasurer

Moved: Janelle Millar
Seconded: Natasha Hardy

6. Other Reports

6.1 Principal (Verbal/Q&A)

It has been a busy term going forward into 2017. The annual census occurred in February. Interim report night and university pathway evenings have been held. First School Board meeting with the new members occurred on the 9th March. Board meeting minutes will be published and available to view by the community. The annual school ball 'Far, Far Away' was a success and ran very smoothly. Staff attended the Merredin Residential College Open Night/BBQ – a successful event. Cathy Flynn, Kaye Meadows, Pauline Bennett and Teresa Cutri are all retiring. Student/school displays will be at the Merredin Show this coming weekend. Form classes are no longer held in secondary – students go straight to class. Combined Harvest is almost ready and will be distributed shortly.

6.3 School Council (Verbal/Q&A)

Had a successful first meeting with new members, all being very enthusiastic about the new year. The School Board is keen to keep the lines of communication open between P&C and school board and invite any feedback or questions.

Motion: That each report above be adopted as presented.

Moved: Kim Lane

Seconded: Zane Walker

7. General Business

7.1 **Commonwealth Bank Account**

Our CBA account will need to remain open for commission from school banking which is then transferred to our Westpac account. The remaining accounts will be closed.

7.2 **Funding Request**

Caryn Adamson (Music/Choir) has requested a P&C donation for \$1000 to assist the choir in attending the annual choir camp in August this year. See attached letter.

Motion: That we grant the request for \$1000 to assist the choir in attending their camp.

Moved: Natasha Hardy

Seconded: Kat White

7.3 **School Banking Co-ordinator**

This position was accidentally omitted when positions were filled at the AGM. Hayley Billing is happy to continue being the School Banking Co-ordinator (and is looking at more parent involvement) and we are very grateful for the work she has done in fulfilling this role.

Motion: That Hayley Billing continue as School Banking Co-ordinator for 2017

Moved: Rochelle Willis

Seconded: Kim Lane

7.4 **Fundraising Ideas for 2017**

Carried forward from last meeting. Catering for a possible 7/8 social later (as indicated in MC Link) in the year is a possibility. Melissa Puglia has suggested a website called www.entertainmentbook.com.au. Nat Beale and Tom James (Dance & Drama staff) are working on co-ordinating a year 7-8 social later in the year – term 2. It would be an event to provide something special for these year groups and is also a student incentive for good behaviour and good-standing. They are looking also at running a quiz night and funds raised could be put back into improving the school facilities such as the gymnasium. Catering (See 8.1 below) Thoughts were aired about the possibility of a school fete/open day next year (2018). What would we like to see and include? 'Houses' within the school could also have ownership of different activities in regards to this event. Send any ideas through to secretary.

7.5 **School Uniform**

Carried forward from last meeting. Discussion was held on the current button-up school shirt/blouse. A couple of parents are looking at ideas for an alternative (or a solution) to blue button-up shirt with the understanding that it is hot and uncomfortable. Shirt and fabric samples were provided. Idea that current stock could be sold at cost? We have **\$10847** worth of these shirts in stock. Will people want to buy current stock knowing there could be a new top? The current blue button-up shirt is professional and compliments the uniform - appropriate for events such as assemblies, ANZAC assembly/ ceremonies, excursions. More discussion needed and research and information needs to be sourced. It would be good to get more information from other schools about procedures in changing uniform items over. If anything proceeds the School Board would need to approve. Survey would be a good start to gain a broader opinion amongst staff, students & parents.

Motion: *That Kat White will construct a preliminary survey to be brought to the next P&C meeting before we proceed with putting it out to the school community*

Moved: Kat White

Seconded: Natasha Hardy

8. **Other Business**

8.1 **Catering Opportunity**

There will be a EWEN School Development Day in Term 2 (Tuesday 6 June - after the long weekend). We have the opportunity to cater for this, being morning tea and a basic lunch - \$20/head for 150 people (approx.) - \$3000.

Motion: *That the Merredin College P&C provide catering for the EWEN School Development Day on 6th June with Zane Walker as the co-ordinator.*

Moved: Janelle Millar

Seconded: Kim Lane

8.2 **Voluntary Charges and Contributions**

A reminder was given that the more parents pay the voluntary contributions and charges, the more we can give back to the school.

8.3 **Discussion on P&C Meeting Time/Venue**

The different time and venue today has worked well to allow those with younger children to come along. Majority of apologies were from parents who work and were unable to attend a day time meeting. The next meeting will run at 6pm in the library and we will alternate between the two locations and times for the remainder of the year.

9. **Date of next meeting:**

Monday, 15th May, 2017 at 6.00pm in the Wahlsten Library

10. **Closure**

Meeting closed at 4.17pm