



Merredin College P&C Association Inc.
MINUTES

General Meeting held on Monday, 12th June, 2017 in the K/PP Block of Merredin College
Meeting opened at 3.15pm by Kim Lane

1. **Present**

Bev Stanes (Principal), Kim Lane (President), Darren Gardiner (Vice-President), Rochelle Willis (Secretary), Janelle Millar (Treasurer), Leah Boehme (Primary Deputy Principal), Julie Flockart (School Board Chairperson), Jenny Doncon, Jamie-lee Walker, Shelley Ghirardi, Melissa Puglia, Lauren Franklin, Natasha Hardy, Zane Walker, Kat White

Apologies

Lynne Herbert, Nat Hargreaves, Liana Foster, Karlyn Settineri, Donna Whisson, Sandy Nicholls

2. **Confirmation of minutes of previous meeting**

Motion: That the minutes of the General Meeting of the Merredin College P&C Association Inc held on Monday, 15th May, 2017 be taken as read and confirmed as a true and accurate record.

Moved: Rochelle Willis
Seconded: Jamie-Lee Walker

3. **Business arising from previous minutes**

Nil

4. **Correspondence**

Motion: That correspondence in and out be received and endorsed respectively as presented.

Moved: Rochelle Willis
Seconded: Natasha Hardy

5. **Treasurer's Report**

Both operations running well financially. Affiliation fees and insurance are now due. Canteen Net Profit is \$2624.02 Uniform Shop Net Profit is \$3547.25 Current position for general account across the board is \$17581.53. Special thanks to Zane Walker for co-ordinating the EWEN fund-raising and to the College staff who gave up their work time to assist on the day. Question asked by Kat White if there is a ball-park figure of annual costs that we can refer to for fundraising requirements? Refer to AGM minutes.

Motion: That the Treasurer's Report be adopted as presented by the Treasurer.

Moved: Janelle Millar
Seconded: Natasha Hardy

6. **Other Reports**

6.1 Principal (Verbal/Q&A)

6.2 School Board (Verbal/Q&A)

Meeting held 1st June. Primary student leaders presented primary student uniform survey results. High school student leaders also attended and are yet to survey their peers. Discussion held on surveying the entire community in order to obtain their feedback about the school uniform. Similar survey will be sent via places like the Shire and CRC. Information will be brought back to the next meeting in Week 3 of Term 3. IPS governance workshops have been attended by Board representatives. Information presented about Junior primary writing strategy etc programs. School website is still under construction.

Motion: That each report above be adopted as presented.

Moved: Kim Lane
Seconded: Natasha Hardy

7. **General Business**

7.1 **Fundraising Ideas for 2017**

Netball WA fundraising opportunity may be a good way to raise funds. Lauren Franklin will check to see if the local Netball club are already using the service.

Motion: That we proceed with the Netball WA fundraising subject to Merredin Netball Association's involvement and that Melissa Puglia and Lauren Franklin will co-ordinate.

Moved: Natasha Hardy

Seconded: Zane Walker

7.2 **2016 Year 8 Immunisation Report**

See attached. Shared with P&C as requested.

7.3 **Keeping our Workplace Safe (Bev Stanes)**

Bev Stanes addressed the P&C about Merredin College's approach to intimidation and violence, particularly towards our staff. The school is working on putting a risk management plan into place to address threats towards staff and is also looking at guidelines for staff in terms of dealing with challenging students. Police will be coming to speak about violence to secondary students. We are also looking at positive behaviour in schools – treated in the same way as academic 'behaviour'. ie. providing support where needed. If students are feeling threatened in any way it is important for them to speak to their Year Co-ordinator, Student Services or Principals.

7.4 **School Uniform**

88 responses from the parent survey have been returned as of 12/6/2017 and detailed, comprehensive results were presented by Bev Stanes. Primary student survey results also presented: 56% boys and 59% (Year 4-6) not satisfied with blue button-up shirt. 62% want a polo style shirt. 27% want current shirt. 10% want a polo like lower primary. Button-up shirt looks smart and is suitable for formal/official occasions. Staff survey: General reflection similar to above. 98.6% responded in favour of using the button-up for official representation.

Motion: That we forward the parent survey results as presented to the School Board for consideration

Moved: Kat White

Seconded: Shelley Ghirardi

8. **Other Business**

8.1 Year 6 Camp fundraising co-ordinators (represented by Zane Walker) have been asked to cater for Term 3 Glass of Class luncheons.

Motion: That the P&C endorses the request for Year 6 Camp fundraising group to cater for Term 3 Glass of Class Luncheons.

Moved: Zane Walker

Seconded: Janelle Millar

8.2 Thank you to Kat White for putting the preliminary uniform surveys together. Her time and efforts are recognized and appreciated. Letter to be sent.

8.3 Letter written by President, Kim Lane presented to those in attendance at the P&C meeting. Everyone is welcome and all opinions are listened to and respected. The P&C Executive are volunteers who have been voted in unopposed and their efforts are appreciated. If anyone has issues with the P&C please contact the President directly or further, WACSSO.

8.4 Bev Stanes wishes to especially acknowledge Zane and Janelle who co-ordinated the bulk of catering for EWEN PD on 6th June, 2017. Special thanks goes to the staff who unselfishly gave of their own work time to assist on the day. In future, we need a guaranteed number of people who can help on the day/s or perhaps it needs to be outsourced if not.

9. **Date of next meeting:**

Monday, 7th August, 2017 at 6.00pm in the Wahlsten Library

10. **Meeting closed at 4.47pm**