



# SCHOOL BOARD MINUTES

## Public Meeting

Time	5:30
Date	Thursday 1 June 2017
Location	Merredin College Library
Chair	Julie Flockart
Apologies	Christie White, Caitlin Crees
Attendees	Bev Stanes (Principal), Lynne Herbert (Deputy Principal), Leah Boehme (Acting Deputy Principal) Julie Flockart, Lisa Fischer, Mick Hayden (Community Reps), Tom James (Staff Reps), John McKane, Jenny Doncon, Dianne Dixon, Jamie Lee Walker (Parent Reps) Rochelle Willis, Jayden Willis (year 7), Jacob Richards (year 10), Tom Farson (year 9), Paige Tiller (year 8), Alyssa Taylor (year 7), Blake Jones (year 8), Narelle Gardner, Campbell Gardner (year 6), Bec Jarvis, Hallie Anderson (year 6), Maddy Lane (year 10) (left at 5:57), Michael Doncon (year 4), Kat White (arrived 5:59)

Time	Item and summary of discussion	Actions
5:34	<p><b>Welcome</b></p> <p>Meeting was opened at 5:34 See list of attendees and apologies above. Minutes of previous meeting dated 9<sup>th</sup> March 2017 were approved by Jenny Doncon and seconded by Lisa Fischer Julie has attended the 2 day Board Governance workshop: and signed on behalf of the Board</p> <ol style="list-style-type: none"> <li>1. Funding Agreement</li> <li>2. Delivery Performance Agreement</li> </ol>	
5:36	<p><b>School Uniform/Branding</b></p> <p>Survey the wider community, guidelines for students. Review Dress code for Students Policy 2015 Uniform (culture of school and behaviour management) Education Department Dress code policy and school dress code was sent out to all School Board members before the meeting. This informs of procedures for developing and changing the school dress code. Does the uniform meet Government requirements, is it affordable, and suitable for use. Jamie Lee Walker, as Board P&amp;C rep, presented an overview of the P&amp;C uniform discussion held at the latest P&amp;C meeting: a recommendation was made that parents be surveyed about their opinion of the current uniform, with a focus on the shirts. Motion that parents definitely be surveyed. Is the uniform appropriate, comfortable and also recommendations for changing the uniform. Survey has been sent out, and is due to be returned by next Friday (9<sup>th</sup> June). There is a copy of the survey in the handouts for this meeting. Students have been invited to the meeting tonight to provide us with some information on surveying the school. The primary survey has been completed. Hallie and Campbell presented the results of their survey. Secondary survey hasn't been completed. Tom James will assist the secondary students to create their survey. Need to consider: the life of the uniform, not a fashion statement; also the image of the uniform, what impression does it create; cost, must be affordable and accessible to everyone. Wider community: The school article in the next Phoenix mentions that we</p>	



	are planning to survey the community. Suggestions: paper survey sent to businesses, survey with link on Shire Facebook page. Survey to be formulated to Bev, Julie and Leah. Aim to complete survey at end of term so that we can discuss and make decisions at next meeting (week 3 term 3).	
6:14	<p><b>Sport shirt.</b></p> <p>Phys Ed department ordered some shirts in reverse colour shirt for certain members of the Country week team. The Phys Ed staff offered for other students to purchase this shirt. A letter has been sent to all students who purchased the shirt informing them that they are not uniform and are not to be worn to school. Staff to be reminded that all uniform ideas need to be passed by the board.</p>	
6:18	<p><b>Previous Board Chair Annual Report</b></p> <p>For interest of participants. Julie presented the previous chair annual report on behalf of Janelle Millar. This report was also published in the Combined Harvest.</p>	
6:20	<p><b>Board Terms of Reference</b></p> <p>Motion: That we add "The Board will accept and sign all conditions of the Code of Conduct" as clause 9.17 of the Terms of Reference. Moved: Tom James, Seconded: Lisa Fisher, absolute majority The new Code of Conduct is included in your information pack this needs to be signed by all members.</p>	
6:23	<p><b>Overview of IPS governance workshop</b></p> <p>Tom James, Bev Stanes and Julie Flockart attended the two day governance workshop Tom James presented a summary of the information from the workshop Slides from this presentation are in the Members folders. Ask ourselves "what is good enough? And what is not good enough?" Argue forcefully, execute decisions faithfully The Business Plan is the reference point of the Board and the Board will be reviewing a strategy of the Plan at each meeting</p>	
6:43	<p><b>School Plan</b></p> <p>The business plan is the reference point of the school board. A part of this we are covering on aspect of the plan at each meeting. Junior Primary Writing Lynne and Leah presented Information for Board on the main strategies, milestones, progress and expenditure of the Junior Primary Writing section of the school Plan.</p>	
7:17	<p><b>Getting to know your school</b></p> <p>Lynne presented information about Primary robots Robots are used for thinking skills and problem solving skills. Children are learning to type, also basic coding (Positive Learning Environment and School Culture – Business plan)</p>	
7:46	<p><b>Child and family centre on site</b></p> <p>Lynne updated us on this. Rosemary Cahill came out to observe our 0-4 year old program. Unfortunately our town is too small for this funding. Current Amity Health program costs approximately \$60000. Funding is currently in doubt..</p>	
7:56	<p><b>Criminal History Screening</b></p> <p>Information sent out to all members, Lisa, Jamie Lee and John need to do their screening this year as they are new members. Should not have to pay the \$10 fee as this fee is for Catholic and Independent schools <b>Vaccination Rates – data from Health department</b> Information in the file, please note.</p>	Lisa, Jamie Lee, John and Christie to action





7:57	<p><b>Induction for New Board Member</b></p> <p>The information in our files is very important to read, as it helps to guide Board Members actions.</p> <p>As part of our goal to get to know the school better we will be meeting in various parts of the school. Hopefully next meeting will be in the science block.</p> <p>School Board induction – Something like Tom’s presentation given to each new member before they commence their term.</p>	<p>Board members need to complete profile information sent to them by school</p> <p>Please offer any suggestions for induction</p>
8:03	<p><b>Website</b></p> <p>When the new website is live minutes, agendas etc will be published on website. Website development is well under way.</p>	
8:06	<p><b>Close</b></p> <p>Next meeting Thursday August 3<sup>rd</sup> in Southern Staff Room</p>	<p>Next P&amp;C meeting Monday 12<sup>th</sup> at 3:15pm in primary under cover area – please attend if possible</p>

