



COLLEGE BOARD SCHEDULE 2017(Updated May)

Term 1 Meeting 1: Review of Previous Year

Setting the Scene	Annual goals/focus areas for the Board for the coming year (policies to review, strategic focus for the year)
School Business Plan	Review and endorse strategic direction
Policy Review	As required
Year 12 Results	Attendance and behaviour from last year

Term 1 Meeting 2

Setting the scene	Annual goals/focus areas for the Board for the coming year (policies to review, strategic focus for the year)
Budget	Review budget/endorse and sign
Policy Review	As required
Notice of Annual Public Meeting	Provide community with at least 14 days' notice

Term 2 Meeting 1: (Public Open Meeting) – Heavy Duty Plans

Annual Report	Final input/review, endorse/gazette
Financial Report	Updates on budget and strategic expenditure
Curriculum Focus	Input/educative sessions for the board on curriculum delivery and access – Primary
Business Plan	Review/endorse strategic direction
Funding Agreement for Schools	Review and endorse
Policy Review	As required
Election of Office Bearers	In the years when elections occur

Term 2 Meeting 2

Setting the Scene	Annual goals/focus areas for the board for the coming year (policies to review, strategic focus for the year)
Surveying the Community	Analysis of surveys – staff, student, parent satisfaction
Policy Review	As needed
Getting to Know Your School	Presentation of specific learning areas and review of their alignment with the Business Plan





Term 3 Meeting 1: Planning for Next Year

Financial Report	Updates on budget and strategic expenditure
Getting to Know Your School	Focus on specific learning areas; future needs and alignment with the School Business Plan
Policy Review	As required

Term 3 Meeting 2

Student Performance Data	NAPLAN
Data Analysis	Triangulating data against targets/milestones of the business plan
Policy Review	As required
Positive School Culture	
Preliminary budget	Projected school numbers, implications for planning, workforce

Term 4 Meeting 1

Board Self Review	Survey of board effectiveness
School Assessment Schedule	Updates on school self-assessment processes, data analysis
Policy Review	As required
Financial Report	Financial reports, updates on financial position against strategic direction
Budget Planning	Updates on projected student numbers and implications for planning and workforce
Board Chair Report	Summary of the board's achievements and decisions made throughout the year.

Term 4 Meeting 2: Setting Contributions and Charges

Chaplaincy	Program review and endorsement
Religious Studies	Program review and endorsement
Surveying the community	Analysis of surveys – staff, student, parent satisfaction
Policy Review	As required
Review of business plan	Review of year and recommendations for following year
Financial approvals	Approving and endorsing fees, charges and voluntary contributions; items of personal use (book lists) and approving extra cost optional components of programs
Annual report	Draft report for consideration and input
Delivery and performance agreement	Review the agreement

